# Role of Assessment Issues Coordinator of SASC

## Background

## An exciting opportunity to support and help drive guidance developed by SASC, the SpLD Assessment Standards Committee. SASC’s role is to oversee and coordinate research and consultations underpinning assessment guidance.

## Responsibilities

1. Arrange and chair meetings for consultation in developing guidance and advice
2. Liaise with chair and board members to ensure the work of working party meetings on assessment issues are planned, organised and documented effectively.
3. Undertake to send agenda items concerning professional development issues in assessment which require discussion at SASC meetings
4. Report to the Board on the progress of working party meetings on assessment issues
5. Produce reports and presentations on developing guidance and advice

## General

**Support the Chair and SASC Board in the following areas:**

1. Ensure new guidance in assessment practice issued by SASC is underpinned by academic research, a strong evidence base and insights from experienced practitioners. Where controversies and complexities exist, ensure these are addressed in consultation with the best possible expert guidance available, with the aim of achieving a degree of consensus. This role does **not** cover over-arching concerns of the SASC Board such as accreditation, CPD renewal and malpractice but is focused on developments in professional practice in SpLD assessment, such as changes to the recommended format of assessment reports, definitions and descriptions of SpLDs, and complexities in assessment arising from issues such as co-morbidity, EAL, visual difficulties, mental health issues, the availability and use of suitable test materials, the use of statistics in assessment etc.
2. Encourage the development of new guidance to assessors that reflects concerns and issues raised by the assessment community.
3. Provide the coordination for the development, production and implementation of draft new guidance regarding assessment practice. Liaise with sub-committees and / or working groups convened, building a strong and effective working relationship.
4. Promote the widest dissemination of new guidance through a range of channels and links with other professional bodies in the field.
5. Address any queries, comments or complaints made about new assessment guidance issued by SASC, having consulted relevant Board members and working groups.

**Guidelines on the desirable qualities of an Assessment Issues Coordinator**

1. Good organisational skills, efficiency and ability to meet deadlines.
2. Ability to manage and complete projects.
3. Ability to encourage the full participation of the Board in decision-making on new guidance issued by SASC.
4. Ability to recognise expertise amongst colleagues, to encourage their participation in developing new guidance and to foster collaboration and communication with academics and professionals in a wide range of associated fields.
5. Possession of a wide-ranging and comprehensive appreciation of the scope, limitations and complexities of SpLD assessment, sufficient to demonstrate understanding and awareness of assessment-related matters in Board debates.
6. Ability to pursue a non-adversarial approach to colleagues, Board and sub-committee members in order to promote the maximum potential contribution from all participants.
7. Ability to maintain integrity and professionalism.

Applicant will supply a record of their qualifications, hold a current APC or be a registered practitioner psychologist. They will demonstrate an interest in research and experience of working with a range of age groups.

The role would be home-based with occasional meetings in person as arranged.

Please send CV and personal statement by **30 September** to SASC Chair, Lynn Greenwold [lgreenwold@sasc.org.uk](mailto:lgreenwold@sasc.org.uk)